



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION

JOHN COSTA
RON LE DOUX, **Chair**
DON NELSON, **Vice Chair**
ANDRAE RANDOLPH
RICK WARD

Monday – July 8, 2013

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

MINUTES

Placer County Personnel – Training Room

145 Fulweiler Avenue, Suite 200
Auburn, CA 95603
(530) 889-4060

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4:00 PM

ROLL CALL

Meeting was held at the Placer County Personnel Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA

Chair LeDoux presiding.

All Commissioners present.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- A. (Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020

4:30 PM

OPEN SESSION

FLAG SALUTE Led by Commissioner Randolph

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.

No action taken.

II. AGENDA APPROVAL

It was moved by **Nelson** and seconded by **Ward** to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – June 10, 2013

Chair LeDoux approved the minutes as submitted.

IV. PUBLIC COMMENT - None

V. OLD BUSINESS - None

VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.

It was moved by **Nelson** and seconded by **Ward** to approve merit increases for classified employees.
Motion carried unanimously.

- B. Probation Department – Reclassification of seventeen (17) clerical positions resulting from a class study and non-competitive promotions for the Administrative Clerk-Journey, Administrative Clerk-Senior, and Administrative Supervisor.

It was moved by **Ward** and seconded by **Randolph** to approve the reclassification of seventeen (17) clerical positions and non-competitive promotions for the incumbents.
Motion Carried Unanimously

- C. Department of Public Works – Revisions to the classification specifications for the Bus Driver I/II, Senior Bus Driver, and Transportation Supervisor.

It was moved by **Randolph** and seconded by **Costa** to approve the revisions to the classification specifications for the Bus Driver I/II, Senior Bus Driver, and Transportation Supervisor.
Motion Carried - VOTE 4:1 (Nelson No)

- D. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of District Attorney and Health and Human Services.

It was moved by **Nelson** and seconded by **Costa** to approve the Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of District Attorney and Health and Human Services.
Motion Carried Unanimously

VII. COMMUNICATIONS

- A. Provisional Appointments – None
- B. Report of leaves of absence
- C. Staff Reports and Correspondence
- D. Commissioners' Comments

VIII. ADJOURNMENT @ 5:25 PM

There being nothing further to come before the Commission, it was moved by Costa and seconded by Ward to adjourn the meeting.
Motion carried unanimously.

The next regular meeting will be on **Monday, August 12, 2013** – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

RON LEDOUX
CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY